



# Village Administrator Pulaski, Wisconsin

Position Profile



Public Administration Associates



## The Community

Pulaski is primarily located in Brown County with portions in Oconto & Shawano Counties, The Village of Pulaski is known for its strong Polish heritage, hosting one of the largest Polish festivals in the US, outdoor biking & hiking trails and fishing. Pulaski is home to a mix of historic and recently constructed homes and apartments as well as several commercial developments. Pulaski is less than 20 miles from Green Bay and is a growing municipality in this part of the state. Pulaski is a full-service community that prides itself in being the ideal community to live, work and play.

Pulaski has a diverse local economy that includes manufacturing, agriculture, retail, and service industries. Its business community benefits from a reliable workforce, supportive local leadership, and convenient access to nearby regional markets. Local employers and entrepreneurs are an important part of the village's stability and growth. Despite its relatively small size (2.9 sq. mi.), Pulaski is home to 3 comprehensive medical facilities offering primary, urgent and specialty care, several manufacturing, design and fabrication firms including Cruiser Yachts.

Commercial real estate listings also show available industrial and general commercial lands being marketed, helping position Pulaski for future business diversification.



## **Recreation**

A major state trail that runs through Pulaski and Brown County and Village parks and facilities in or nearby Pulaski offer hiking, biking, cross-country skiing as well as numerous fishing, boating and camping opportunities in the region.

Pulaski applied for a \$2 million matching grant that, if awarded, will help develop and expand a community park that hosts the annual Pulaski Polka Days in July, which brings thousands of visitors to the community over its 4-day event.

The Village has an active Recreation Commission with strong community support and recent partnerships with the Green Bay Packer Foundation.

## **Schools**

The sprawling Pulaski Community School District (176 sq. mi.) serves portions of 4 counties with 7 schools for a combined enrollment of almost 3,700 and growing. Three public schools are located within Pulaski's corporate limits, including an elementary, middle, and high school. The Pulaski School District is known for its outstanding music program, and strong community ties featuring such partnerships as Project Lead the Way, which gives students opportunities to earn college credits in engineering fields and the Youth Apprenticeship Option where students may take classes at nearby Northeast Wisconsin Technical College. The School District received referendum approval in 2022 for a \$79 million capital and operating increase to expand and update its facilities and is planning another referendum in 2026. The Village has partnered with the School District to fund the placement of 2 School Resource Officers. Assumption BVM is a parish school in Pulaski that offers preschool (3-year old) through 8th grade instruction.

## **Medical Facilities**

Pulaski hosts 3 medical clinics (Aurora Health Care, Emplify Health Clinic and Prevea Primary & Specialty Care) and access to 3 acute care hospitals in both Green Bay and Oconto Falls, WI. In December 2022, the Gundersen Health System merged with Bellin Health, leading to the formation of Emplify Health Pulaski Clinic. This merger further enhanced the services available to the community, reinforcing its commitment to providing exceptional rural health-care, including urgent care.

## **Economic Development**

Pulaski's economy is based on commercial development, manufacturing, tourism, and residential development, supported by many businesses, including restaurants, a hotel, specialty shops, as well as local goods and services. In April, 2025, Pulaski received a \$50,000 WEDC grant to provide increased seating, public art, enhanced electrical amperages and general landscaping at Shippy Park, which features an ADA compliant walkway & covered bridge.

The Village of Pulaski has a strong Chamber of Commerce who has developed strong relationships with area businesses and organizations to promote local businesses in Brown, Oconto and Shawano Counties. Barnyard Estates, Inc is a non-profit organization in the process of forming to promote and support local businesses, organizations and industries.

The Village Companies, one of Pulaski's largest employers with a 385,000 sf facility, manufactures amusement devices, consumer products and provides contract manufacturing. A division of the Village Companies partners with local organizations to support business start-ups.

The Pulaski Comprehensive Plan (updated in 2017) including numerous amendments from 2019-2025 will need an update in 2027.

- Pulaski Tax Increment District's Economic Development Programs. Pulaski recently closed (fall, 2025) TID No. 2 that resulted in significant commercial and residential development. TID No. 3 was established to assist in funding downtown storefront improvements, while TID No. 4 has been exceeding performance expectations for blight elimination, commercial and residential development. These TID's were structured to provide incentives for location and expansion of new industrial and commercial businesses, as well as housing construction outside the downtown business district, such as loans, grants and infrastructure improvement.

## **Capital Projects**

Pulaski has a conceptual design for an updated Public Works facility with the goal to accommodate combined resources and personnel. This project will need someone to coordinate final design, funding and project management.

Construction is scheduled for completion in July, 2026 on an \$18 Million water transmission project bringing water via an 8.5 mile, 20" water main from Green Bay to Pulaski.

Brown County Library System, which has a branch library in Pulaski, purchased a vacant retail building in Pulaski and wishes to partner with the Village to remodel and expand the building in which to relocate the current library branch in the near future.

All these projects, plus an aggressive annual street improvement program will need guidance and management from a person with experience in these areas.



# The Position

The Village of Pulaski, WI (Pop. 4,021) is seeking its first Village Administrator in almost 30 years. The ideal candidate is a team builder and a leader in addressing community issues, possesses high integrity, with positive communication skills with a collaborative style to lead this vibrant and growing community. Starting salary range is \$100,000-\$130,000 DOQ plus an excellent Benefit Package.

## **Benefit Package**

<https://drive.google.com/file/d/1m16p0RfBt4NDu9vdU--zp1AGhWRUINC7/view>

The Village Administrator oversees the daily business affairs of the Village including supervision and oversight of all departments and staff. Appointed by the Village President and 6-member Board of Trustees, the Village Administrator plays a key role in budget development & management, project coordination, personnel oversight, economic development and provides leadership in policy implementation and planning for the Village. A full position description may be found here:

## **Full Position Description**

<https://drive.google.com/file/d/14Ed8SqKkQ4pZ-anEqNYTnyxMxkZCsXX2/view>



# Budget & Workforce

The 2026 budget of \$6,966,068 consists of the following:

- General Fund - \$2,971,733
- Debt Service Fund - \$553,443
- Tax Increment Districts #2 - #4 \$1,317,186
- Water Utility (Enterprise Fund) - \$826,652
- Wastewater Utility (Enterprise Fund) - \$1,025,211
- Stormwater Utility (Enterprise Fund) - \$271,843

As of December 31, 2024, \$6.1 million in outstanding debt exists. The city has a healthy unassigned fund balance of \$1.14 Million, 38% of its general fund budget. The 2026 adopted budgets may be viewed here:

## 2026 Adopted Budgets

[https://drive.google.com/file/d/1N\\_oGd9vzSjAtlmo6k2oW0SVJD8G2sZg5/view](https://drive.google.com/file/d/1N_oGd9vzSjAtlmo6k2oW0SVJD8G2sZg5/view)

Staffing includes 21 full-time equivalents plus seasonal staff. The number of employees by department are as follows:

- Administrative Offices 4 full-time (Administrator, Clerk, Treasurer, Administrative Assistant)
- Public Works, Utilities and Parks Department - 7 full-time plus seasonal
- Police 9 full-time and 2 part-time plus crossing guards



# Municipal Organization

Elected officials include the Village President and six-member Board of Trustees, elected on a staggered, non-partisan basis for two-year terms.

The Brown County Library System has a branch in Pulaski, open 5 days a week: 30 hours per week.

The Pulaski Tri-County Fire & EMS Department serves Pulaski and surrounding towns funded by an applied allocation formula and oversight by a Board of Directors. The Pulaski Tri-County Fire Department is also a member of the Packerland Fire & Rescue Protection District.

The Pulaski Police Department services the Village with the Police Chief, Sergeant, 4 full-time officers, 2 school resource officers, an Administrative Assistant and 2 part-time officers.

Pulaski water utility is in the process of closing down its municipal wells and connecting to the Green Bay water utility for its water supply. The sanitary sewer utility operates a pre-treatment facility for wastewater that discharges to the Green Bay Sewerage District for final treatment. All Public Works employees are certified operators for water and wastewater operations.



# The Ideal Candidate

**Education:** Requires a Bachelor’s Degree in public administration, business administration or related field. Consideration of candidates with the federal government, private sector or military experience will be made if they can demonstrate accomplishments that relate to skills required.

**Experience:** The successful candidate shall possess a minimum of three years progressively responsible administrative and leadership experience in a municipal organization and demonstrate a high degree of verifiable record of past accomplishments in the following areas: budget development, grant writing, strategic community planning and project management and a leader with team building skills. The successful candidate should possess a high level of both personal and professional integrity, have open and positive communication skills, a collaborative leadership style and a strong work ethic.

For more information, visit the Village of Pulaski website: <https://villageofpulaski.org>

# How to Apply

Send cover letter, resume, salary history, and five work-related references (one PDF) to Public Administration Associates, LLC by **3:00 p.m. CST on February 11, 2026** .

**Attn:** Shawn Murphy

**E-mail:** [smurphy@public-administration.com](mailto:smurphy@public-administration.com)

**Phone:** 608-370-1663

Confidentiality must be requested by the applicant and cannot be guaranteed for finalists.



To Learn more watch the Pulaski Village Administrator video announcement: [www.youtube.com/watch?v=rsOizUumV\\_I](https://www.youtube.com/watch?v=rsOizUumV_I)